

# Principal's Safety Notice

Dear Wellington Families:

Please help us insure a safe school zone by observing our parking lot and Parent Pick-Up guidelines. Your support is needed in order to maintain safety during our busy pick-up and drop-off times.

## **Picking up in drop-off lane (via vehicle – not parking)**

- Please slow down and be patient
- Turn off cell phones
- Observe student Safety Patrols at crosswalks. All adults/cars must follow their lead.
- Remain in your vehicle and form a line that continues to circulate in a counter clockwise direction. Pull into the Pick-Up Zone only when you see your child(ren) in that immediate zone. If not, simply continue to circle around for another pass.
- Students should never walk between cars or walk out into the traffic area to get into a car.
- Never park in the pick-up zone and wait, please! This clogs the traffic flow and frequently causes a back up onto NE 195<sup>th</sup> Street. When this occurs, our busses are blocked and cannot enter or depart on time.

## **Walking students/Parent pick-up (parking your car)**

- Please meet at the parent pick-up area by the flagpole. This area is adjacent to the crosswalk near the flagpole and at the end of Building C, our Gym and Music Room building (see map on second page). After collecting your children, proceed to your vehicle, again using the crosswalk under the supervision of our Sixth Grade Safety Patrol, remembering to model respectful courtesy toward our hard-working Safety Patrol members.
- Teachers will deliver non-bus riders to the front of the school for a clear hand-off.
- Do not meet in foyers or hallways during AM/PM transition times.
- Do not pull your child from classroom or bus lines--meet at the flagpole.
- Park your vehicle in the parking lot and cross at a crosswalk to meet your child(ren) at the designated Parent Pick-Up Zone.
- If you choose to pick up your child(ren) on the west side of the barrier (dirt hill) on NE 195<sup>th</sup> Street, you will need to park and walk to the Pick-Up Zone noted above to retrieve your child(ren). This applies only to parent driven pick-up children, not “walkers” who walk home every day.

Please do not enter the bus zone area with your vehicle, which is the west entrance leading to the Bus Loop you see indicated on the map on the second page. This adds congestion and diminished safety in our bus load/unload area. Remember to always drive slowly and use caution!

Supervision for all parent pick-up students ends at 3:30 PM. Students not picked up by this time will be taken to the office and need to be retrieved from that location.

I know this may not be convenient for your particular situation. However, I sincerely ask that you model these expectations for the greater good of our school community. Our staff wants the best for your children and these basics steps will help us to do our job efficiently and with a higher degree of safety for all.

Thank you for following these simple SAFETY rules as well as giving your support in making Wellington a safe place for kids!!

Bill Bagnall

